

AHMEDABAD MUNICIPAL CORPORATION
CONFIDENTIAL REPORT

NAME :

DESIGNATION :

DEPARTMENT :

PERIOD :

1. Clarity of thoughts and power of expression :

2. Ability for noting and drafting :

3. Initiative, resourcefulness and willingness to assume responsibility :

4. Capacity for organising and to get work from subordinates:

5. Capacity to take quick and sound decisions:

6. Relations with feiiow officer and general public:

7. Assessment of integrity:

8. Any other point which you would like to mention:

9. Overall assessment:

Date: - / /200 .

Signature of
Reporting officer: -----

Name :-----

Designation :

Remarks of Reviewing Officer

Date: - / /200 .

Signature :-----

Name :-----

Designation :