

# Public Health Laboratory

AHMEDABAD MUNICIPAL CORPORATION

Public Health Laboratory

Urban Health Center Bldg. Nr. Lal Bungalow, C.G. Road, Navarangpura, Ahmedabad 380015

## Pro-Active Discloser under the Right to Information Act-2005

### 1. Particulars of Organization/Function and duties

#### **Name of Department: Public Health Laboratory**

Function and Duties are as Under

Food Samples are analysed at this laboratory under following categories

- Food Samples under the Food Safety and Standards Act-2006 taken by Food safety officers of Health Flying Squad
- Informal Samples From Health Department of A.M.C
- Sample from the private parties are also tested by taking fee
- Some Food Samples from the Govt. Dept. like civil Supply Dept, Food & Drugs Dept, Mid Day Meal Scheme etc.

### 2. Powers and duties of officers/ employees

No	Officer / Employees	Duties
1	Public Analyst and i/c Laboratory officer	Over all supervision to sample analysis and administrative work of the laboratory
2	Jr. Scientific Asst.	Analysis of samples
3	Asst. Bacteriologist	Analysis of samples
4	Lab. Assistant	Analysis of Samples
5	Sr. Clerk and Typist	Administrative work

### 3. **Procedure following for decision making**

Opinion about food sample adulteration is taken by considering analytical data given by analysts considering standards and provisions of Food Safety and Standards Act-2006

### 4. Norms set for discharge of functions

Food sample under FSSA. Act are tested as the per the norms of the Act, rules and regulations made there under.

### 5. Rules/regulations/instructions/manuals/records held

Records of the sample analysed at this lab is kept for one year

### 6. Categories of documents held by it

Food sample Entry registers, expense book, dead stock register etc.

**7. Arrangements for citizen consultations**

- (1) Awareness campaigns are held with health department and state authorities
- (2) Public can consult on phone / visit 3.00 to 4.30 pm on working days.

**8. Details of boards, Councils, Committees Nil**

**9. Directory of officers and employees**

No	Officers/ Employees	Phone No.
1	Public Analyst and i/c Laboratory officer	26466200
2	Jr. Scientific Asst.	32505925
3	Asst. Bacteriologist	32505925
4	Lab. Assistant	32505925
5	Sr. Clerk and Typist	32505925

**10. Monthly remuneration received by officers and employees**

(See Annexure 1)

**11. Budget, Plan and expenditure details**

(See Annexure 2)

**12. Manner of execution of subsidy programs Nil**

**13. Concession details Nil**

**14. Details of material in electronic form held by the officer**

Details of the food samples analysed under PFA/FSSA Act in last Three years ( See Annexure 3)

**15. Facilities available to citizens**

- . Samples from the citizens are tested by taking fee
- . Citizens are given guidance for the provisions of the FSSA Act- 2006

**16 Details of PIOs**

Public Analyst

**17 Other Information as prescribed Nil**

**Monthly remuneration received by officers and employee**

Annexure 1

Sr No.	Employee's Name	Post	Grade	Basic Pay (Rs)	Gross Pay(Rs)
1	Shri Atulbhai S. Soni	Public Analyst	9300/34800	24660	75583
2	Shri Sonaliben N.Vasava	Asst Bacteriologist	9300/34800	17290	53187
3	Shri Vimal K. Shah	Jr. Sc. Asst.	9300/34800	15750	48721
4	Shri Ankit K. Shah	Jr. Sc. Asst.	9300/34800	13560	43794
5	Shri Paren I. Patel	Jr. Sc. Asst.	5200/20200	10020	31988
6	Shri Isha Desai	Sa.J.S.A.	Fix Pay	8000	8000
7	Shri Mahesh Patel	Sa.J.S.A.	Fix Pay	8000	8000
8	Shri Priyankakumari Patel	Sa.J.S.A.	Fix Pay	8000	8000
9	Shri Vinod Darji	Sa.J.S.A.	Fix Pay	8000	8000
10	Shri Rakesh Gadhvi	Sa.J.S.A.	Fix Pay	8000	8000
11	Shri Dhaval Joshi	Sa.J.S.A.	Fix Pay	8000	8000
12	Shri Hetal Parmar	Sa.L.A.	Fix Pay	7800	7800
13	Shri Firozkhan Pathan	Sa.L.A.	Fix Pay	7800	7800
14	Shri Pragnaben Patel	Sa.L.A.	Fix Pay	6500	6500
15	Shri Nalini Solanki	Sr. Clerk	9300/34800	12880	42169
16	Shri Ranchhod bhai Thakor	Peon	5200/20200	9970	29323
17	Shri vimalaben vaghela	Safai sahayak	4440/7440	4440	14014

**Budget, Plan and expenditure details**

Annexure 2. (2015-16)

Sr.No	Account Head	Rs. in Thousand
1	Salary Exp.	6265
2	Laboratory Instruments	1500
3	Printing Exp.	50
4	Laboratory Chemicals	1000
5	Stationery	100
6	Other Exp.	250

**Details Of the samples Analyses under FSS Act**

(Annexure 3.)

Sr. No	Year	No of samples Analysed	No. Adulterated non confirming Samples
1	2013-14	3032	246
2	2014-15	2066	197
3	2015-16	2354	215

Laboratory Officer