

Public Health Laboratory

Urban Health Center Bldg. Nr. Lal Bungalow, C.G. Road, Navrangpura, Ahmedabad
380015

AHMEDABAD MUNICIPAL CORPORATION

Pro-Active Discloser under the Right to Information Act-2005

1. Particulars of Organization/Function and duties

Name of Department: Public Health Laboratory

Function and Duties are as under:

Food Samples are analysed at this laboratory under following categories

- Food Samples under the Food Safety and Standards Act-2006 taken by Food safety officers of Health Flying Squad
- Informal Samples From Health Department of A.M.C
- Sample receives from the citizens and Food Business Operators are also analysed with testing Fee.
- Some Food Samples from the Government Department like Civil Supply Department, Food & Drugs Department, Mid Day Meal Scheme and Custom Department as imported food sample.

2. Powers and duties of officers / employees

No	Officer / Employees	Duties
1	Laboratory officer (I/c)	Over all supervision to sample analysis and administrative work of the laboratory
2	Senior Scientific Assistant	Supervision to technical matter in the laboratory and administrative work of the laboratory as well as looking after the NABL documentations as QCO
3	Public Analyst (I/c)	Supervision to technical matter in the laboratory and administrative work of the laboratory as well as looking after the NABL documentations as QAO
4	Junior Scientific Assistant	Chemical Analysis of Food samples
5	Assistant Bacteriologist	Microbiological Analysis of Food samples
6	Lab. Assistant	To help the SSA, PA, JSA,AB in the Analysis of Samples and other laboratory work
7	Senior Clerk and Typist	Administrative work

3. Procedure following for decision making

Opinion about food sample adulteration is taken by considering analytical data given by analysts considering standards and provisions of Food Safety and Standards Act-2006

4. Norms set for discharge of functions

Food sample under FSSA Act are tested as per the norms of the Act, rules and regulations made there under.

5. Rules/regulations/instructions/manuals/records held

- Records of the pass sample as per FSSA. Act at this lab is kept for one year.
- Record of substandard sample or misbrand sample or unsafe sample as per FSSA. Act at this lab is kept for discharge of case in the court.

6. Categories of documents held by it

Food sample Entry registers, expense book, dead stock register etc.

7. Arrangements for citizen consultations

- (1) Awareness campaigns are held with health department and state authorities
- (2) Public can consult on phone / visit 3.00 to 4.30 pm on working days.

8. Details of boards, Councils, Committees

Nil

9. Directory of officers and Employees

No	Officers/ Employees	Phone No.
1	I/C Laboratory officer	9377201201
2	Sr. Scientific Asst.	9726416135
3	Jr. Scientific Asst.	9726416135
4	Asst. Bacteriologist	9726416135
5	Lab. Assistant	9726416135
6	Sr. Clerk	9726416135

10. Monthly remuneration received by officers and Employees

See Annexure – 1

11. Budget, Plan and expenditure details

See Annexure – 2

12. Manner of execution of subsidy programs

Nil

13. Concession details

Nil

14. Details of material in electronic form held by the officer

Details of the food samples analysed under FSSA Act in last Four years
See Annexure – 3

15. Facilities available to citizens

- Samples received from the citizens are tested by taking testing fee
- Citizens are given guidance for the provisions of the FSSA Act- 2006
- Samples received from the Food Business Operators and analysed by taking testing fee.

16 Details of PIOs

Laboratory officer

17 Other Information as prescribed

Nil

Monthly remuneration received by officers and Employee

Annexure – 1

Sr. No.	Employee's Name	Post	Grade	Basic Pay (Rs)	Gross Pay(Rs)
1	Vimal K. Shah	Sr. Scientific Asst.	44900/142400	60400	76718
2	Kinjalben R. Prajapati	Sahayak. Assistant Bacteriologist	Fix Pay	31340	31340
3	Ankit K. Shah	Jr. Scientific Asst.	35400/112400	52000	66190
4	Paren I. Patel	Jr. Scientific Asst.	35400/112400	39900	51289
5	Isha K. Desai	Jr. Scientific Asst.	29200/92300	32900	42329
6	Priyankakumari V. Patel	Jr. Scientific Asst.	29200/92300	32900	42329
7	Vinod N Darji	Jr. Scientific Asst.	29200/92300	32900	42329
8	Dhaval K. Joshi	Jr. Scientific Asst.	29200/92300	32900	42329
9	Rakesh B. Gadhvi	Jr. Scientific Asst.	29200/92300	31900	41159
10	Hetal B. Parmar	Lab . Asst.	25500-81100	27900	36159
11	Firozkhan N. Pathan	Lab. Asst..	25500-81100	27900	36159
12	Pragnaben V. Patel	Lab . Asst	25500-81100	27100	35089
13	Nalini M.Solanki	Sr. Clerk	35400/112400	50500	64283
14	Vimalaben M. Vaghela	Safai kamdar	14800/47100	17200	22019

Budget, Plan and Expenditure details (2019-20)

Annexure – 2

Sr. No	Account Code	Account Head	Rs. in lacs.
1	30199	Salary Exp.	96.52
2	34101	Telephone and trunk call (office)	0.30
3	34401	Stationery	0.50
4	34402	Computer stationery	0.50
5	34404	Printing Exp.	0.50
6	34899	Other Exp.	2.50
7	38702	Laboratory Instruments	3.00
8	43102	Other Electric Expense (Light Energy)	2.00
9	48104	Laboratory Chemicals	10.00
10	48203	Garbage Removal expense(Office cleaning)	1.00

Details of the Food Samples Analyses under FSS Act

Annexure – 3

Sr. No	Year	No of samples Analysed	No. Adulterated non confirming Samples
1	2016-17	2082	175
2	2017-18	1734	165
3	2018-19	2016	201
4	2019-20	2230	171

એનેક્ષર-એ

(સામાન્ય વહિવટ વિભાગના તા.૦૧-૦૫-૨૦૦૯ના ક્રમાંક:-પીએડી-૧૦-૨૦૦૭-૩૩૫૩૬૪-આરટીઆઈ સેલનું બીડાણ)

પ્રમાણપત્ર

૧. આથી પ્રમાણિત કરવામાં આવે છે કે, મારી વડી કચેરી (પ્રોપર) તથા મારા વહિવટી કાર્યક્ષેત્રના આ સાથેની યાદી મુજબના જાહેર સત્તા મંડળો દ્વારા માહિતી અધિનિયમની કલમ-૪ અંતર્ગત સ્વંય જાહેર કરવાની બાબતો (પ્રોએક્ટીવ ડીસ્ક્લોઝર) (પીએડી) તૈયાર કરવામાં આવી છે અને તા. ૦૧/૦૫/૨૦૨૦ની સ્થિતિએ તે અધ્યતન કરવામાં આવેલ છે. જેનું અમારા દ્વારા માહે એપ્રિલ ૨૦૨૦ દરમ્યાન ઇન્સપેક્શન-કમ-ઓડીટ કરવામાં આવ્યું છે અને જે બાબતે ક્ષતિ જણાઈ હતી અગર તો અપુરતી વિગતો જણાઈ હતી તેની પુર્તતા કરવામાં આવી છે.
૨. તા.૩૦-૦૪-૨૦૨૦ ની સ્થિતિએ હવે કોઈ જાહેર સત્તામંડળોના પ્રો-એક્ટીવ ડીસ્ક્લોઝર (પીએડી)નું ઇન્સપેક્શન-કમ-ઓડીટ બાકી રહેલ નથી.

તારીખ: ૦૨/૦૬/૨૦૨૦

મુખ્ય મથક : પબ્લીક હેલ્થ લેબોરેટરી(હેલ્થ), અમ્યુકો.

લેબોરેટરી ઓફીસર
પબ્લીક હેલ્થ લેબોરેટરી, અમ્યુકો